



HIGH ROCKS

5th Form / Year 11 School Prom & Leavers Balls 2017 *Terms & Conditions*

School Proms can only be booked by the School and must have the full support and involvement of Teachers and staff. At least 8 Teachers must be in full attendance for the duration of the event and until the last student has gone. There will be no alcohol on sale in the function room booked.

To make a booking we will require a deposit of £500 along with the attached booking form, which must be completed by the School. Please phone first to check availability and to agree your intended arrival time. Final payment is due no later than the day of the event. As Leavers Balls are held at a busy time of year for Schools we require your menu choice at the time of booking to avoid any potential delays in obtaining this nearer the time of the event.

We will need your final number and table plan no later than one week before the event.

Please contact us if you need help with your table plan. The maximum we can seat on a round table is 10. More than 10 people will have to be seated on long straight tables (a combination of the two looks fine). If anyone requires a Vegetarian meal or has any special dietary needs then please note which table they are seated on.

If you wish to book any outside services or entertainment for your event, such as a Photo booth, please ask to see our **Recommended Suppliers list** as only the companies on this list are allowed to work at High Rocks. They will need to agree their set up times and set up positions with us.

Only High Rocks DJs may perform here.

Please check with us before organising any decorations as we do not allow certain things, such as table jewellery, crystals or table confetti.

SECURITY PROVIDED BY LICENCED SIA DOOR SUPERVISORS
RESIDENT PROFESSIONAL DJ AND DISCO until 11 p.m.

2 Course Package

ARRIVAL DRINK OF;
ST CLEMENTS (orange & lemonade)

ON THE TABLES;
**JUGS OF ORANGE SQUASH &
JUGS OF WATER**

2 COURSE DINNER
(Main Course & Dessert)

DISCO AND SECURITY

£29.50

3 Course Package

ARRIVAL DRINK OF;
ST CLEMENTS (orange & lemonade)

ON THE TABLES;
**JUGS OF ORANGE SQUASH &
JUGS OF WATER**

3 COURSE DINNER
(Starter, Main Course & Dessert)

DISCO AND SECURITY

£34.50





HIGH ROCKS

School Proms & Leavers Balls Menus 2017 *5th Form / Year 11 15/16 Year Olds*

CHOOSE ONE DISH FROM EACH COURSE FOR YOUR ENTIRE PARTY
(excluding Vegetarians and special dietary needs)

PLEASE PUT A TICK NEXT TO THE DISH THAT YOU HAVE CHOSEN FROM EACH COURSE

2 course pack / 3 course pack (delete as appropriate)

STARTERS

PARMA HAM & MELON

TOMATO & MOZZARELLA SALAD with basil & olive oil dressing

PRAWN DELICE prawns on a bed of shredded lettuce with Marie rose sauce

WARM CHEDDAR CHEESE TART with cherry tomatoes, oregano, mozzarella & melted mature cheddar

MAIN COURSES

MARINATED BREAST OF CHICKEN in a red wine sauce with button mushrooms, onions, & herbs
Served with fresh vegetables & potatoes

ROAST BREAST OF TURKEY with sage & onion stuffing, gravy, chipolata, bacon & cranberry sauce
Served with fresh vegetables & potatoes

BREAST OF CHICKEN in a cream & white wine sauce with sliced mushrooms,
Served with fresh vegetables & potatoes

STEAK PIE slow cooked Beef in red wine with a puff pastry topping
Served with fresh vegetables & potatoes

Vegetarian options

PROVENCALE RISOTTO tomato Risotto served around a spicy ratatouille centre
(vegan, vegetarian, dairy & gluten free)

OR

BROCCOLI, CAULIFLOWER & ASPARAGUS PIE in a cheesy mornay sauce, topped with puff pastry
(vegetarian)

DESSERTS

FRUITS OF THE FOREST CHEESECAKE with fruit compote

ETON MESS crushed meringue with strawberries and cream

CHOCOLATE & RASPBERRY TORTE chocolate mousse on a chocolate sponge base
with raspberries & fruit coulis

CHOCOLATE & BUTTERSCOTCH ÉCLAIR choux pastry filled with cream, drizzled
with chocolate & butterscotch sauces

**WE WILL NEED YOUR MENU CHOICE AT THE TIME OF BOOKING.
YOUR FINAL NUMBERS & TABLE PLAN SHOULD BE WITH US
NO LATER THAN ONE WEEK BEFORE YOUR EVENT.**





HIGH ROCKS

5th Form / Year 11 School Proms & Leavers Balls 2017

AGE GROUP 15 to 16 year olds

**TO BE COMPLETED BY THE SCHOOL AND RETURNED TO HIGH ROCKS
ALONG WITH THE REQUIRED £500 DEPOSIT
FINAL PAYMENT DUE NO LATER THAN THE DAY OF THE EVENT**

NAME OF ORGANISER

NAME OF SCHOOL

CONTACT TELEPHONE NUMBER MOBILE

EMAIL ADDRESS

SCHOOL ADDRESS

DATE OF BOOKING FUNCTION ROOM BOOKED

ESTIMATED NUMBER ATTENDING

ARRIVAL TIME SIT DOWN TIME FINISH TIME

ARRIVAL BY COACH: YES NO TBC ARRIVAL BY INDIVIDUAL CARS: YES NO TBC

DETAILS OF ANY INTENDED OUTSIDE SERVICE PROVIDERS

i.e. Photo booth, Balloons, Chair covers etc (*from our Recommended suppliers list*)

SIGNED DATE

in accordance with High Rocks terms & conditions of booking for School Proms & Leavers Balls 2017

YOUR BOOKING IS NOT FINAL UNTIL THIS FORM IS COUNTERSIGNED AS BEING AGREED BY THE HIGH ROCKS. ONCE CHECKED AND AGREED WE WILL SIGN IT AND SEND A COPY BACK TO YOU FOR YOUR RECORDS.

PLEASE ENCLOSE YOUR MENU CHOICE WITH THIS FORM.

Please return to High Rocks, High Rocks Lane, Tunbridge Wells, Kent, TN3 9JJ Tel 01892 515532

SIGNED BY HIGH ROCKS DATE

